

## Draft

### Greater Cincinnati Chapter AOSA

#### Board Meeting Minutes

Saturday January 27, 2018

1. President Tim Fuchtman called the meeting to order at 2:10 p.m.
2. Members in Attendance: Lissa Ray, Theresa McKnight, Janelle Roeper, Allison Croskey, Amy Enloe, Melanie Sherby, Nancy Etter, Leslie Hicks, Adam Depew, Tim Fuchtman, Svetlana Lane
3. Minutes from the September 9, 2017 meeting were presented. Allison Croskey moved that the minutes be approved. Adam Depew seconded the motion. Minutes approved.
4. A financial report was presented by Leslie Hicks, treasurer. Income is down some from last year, and expenses are similar. There was a discussion of the chapter's investments, which are up in value. The board was asked to bring food for the February workshop, which will reduce expenses. Janelle will communicate with the board by email so board members can sign up to bring food.  
Leslie will not be at the February workshop, so anyone with receipts or money will need to put them in a Ziploc bag, and give them to Lissa.
5. Standing Committees
  - A. Program – Katie Christenberry
    - February 24 – Meg Tietz – Planning Programs with Purpose
    - Katie will need help getting Meg Tietz from the airport – Lissa volunteered.
    - March 17 – Lissa Ray
  - 2018-19
    - September 22 – Tiffany English, AOSA National President
    - October 13 – Brian Burnett
    - February 9 – Drue Bullington
    - March 2 – Brian Hiller – extended workshop – 9 a.m. to 5 p.m.
    - Next year's workshop package (2018-19) will be different because Brian Burnett's workshop is free to everyone. Brian Hiller's double workshop (9 a.m.-5 p.m.) will probably include lunch. There will be further discussion at the next board meeting.
    - Future – October 26, 2019 – Andrew Ellingsen
  - B. Publicity – Allison Croskey
    - The newsletter is ready, and has been sent to Dale Poling for email distribution. It will go up on the website this weekend. Allison has updated the website, and will add conference information to the website. It was suggested that the minutes of board meeting be put on the website. Allison will post them.
  - C. Boutique – Melanie Sherby & Nancy Etter

The boutique cannot sell books at the conference, so Nancy has made 2 kits of lessons that go with books. Each kit has 12 lessons, and will sell for \$10.

There is a new kit for the hundredth day of school.

Nancy showed us pig bag holders, bear pencil decorations, and other decorations.

Tim has made 3-sided sticks for Stop, Think, and Do in the classroom.

Leslie has made practice mallets for learning patterns. Lissa will include them in her presentation.

D. Hospitality – Janelle Roeper

Janelle would like help with cleanup for workshops. If she doesn't have help, she misses much of the workshop.

## 6. Old Business – No old business

## 7. New Business

A. President Tim Fuchtman asked that board members prepare job descriptions that can be passed along to future board members. He passed out copies of the job descriptions from our Chapter Bylaws. There is also information for each job on the AOSA website under chapter leadership. Tim sent an invitation to a Google file so documents can be put in a shared folder. By May, all board members should place a draft of their job descriptions in the folder.

B. Elections will be held at the March workshop for President, President Elect, Treasurer, Membership, and Publicity. A slate of candidates will be prepared for the February Workshop. Theresa is willing to be on the slate as President. Leslie and Allison are willing to continue in their present roles. Tim will check with Trisha to see if she wants to continue working on Membership.

There will also be up to 3 Members –At-Large, to be appointed by the President.

It was suggested that an updated membership list, with attendance and contact information, be put in the shared Google folder.

### C. Upcoming programs

The March workshop will include the sale of Jenni Koenneman's teaching materials. The proceeds will go to the Koenneman scholarship fund.

The Boutique will not be open that day.

Lissa will publish a list of the materials that will be for sale. This list can be distributed by Dale through email, and put on the website.

People who can help with setup should arrive at 8 a.m.

Two or three people are needed to act as cashiers.

There will be one long break. The sale will begin at the break, and can continue after the workshop, if needed.

The 2018-19 year will not include Chapter Sharing. The next Chapter Sharing will be in February 2020.

D. There was a discussion of discounting the local workshop package for new first-year music teachers. Leslie moved that first year music teachers receive half price workshop packages, beginning in the fall of 2018. Allison seconded the motion. Motion carried.

Details for registration form will be worked out.

E. Paypal – Tim learned more about chapters using Paypal at the national conference. There is a

video available on the AOSA website. Tim and Allison will research. Paypal charges 3% for each transaction.

F. 2018 Conference Update

Leslie and Lissa have received information about Children's groups that have applied to perform. Presenters for the conference have been chosen.

The team meeting with all Local Conference Chairs will be Saturday March 3 from noon to 3 p.m. There will be a walk-through of the convention center and a meeting.

Sometime after the March meeting, each LC3 will have a Skype meeting with Al and Sarah, and will need to begin reporting on progress monthly.

There will be a site meeting for the team in September.

G. There will be a retreat for the 2018-19 Board on Saturday August 4<sup>th</sup> from 9 a.m-4 p.m. at Lissa's house.

H. There was a discussion about making a new banner, to be used first at the 2018 conference.

Tim and Theresa will work on this. Tim will ask if other members want to serve on the committee, and solicit ideas from chapter members. The board will vote on a the design before the banner is made.

I. The next board meeting will be Saturday June 2 at 9 a.m. at Tim's house.

8. Adjournment – The meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Amy Enloe

Greater Cincinnati Chapter AOSA Secretary